



# **IMMIGRATION LEGAL SERVICES RESEARCHER VOLUNTEER (GN)**

## **Immigration Legal Services**

Scope of Work: Conduct research for ongoing immigration legal services projects and cases. This research may include finding information on the current conditions of countries that clients seek asylum from or legal topics relating to a client's case.

As a research volunteer, you will work directly with an attorney and legal assistant to assist in the development of a legal case for current clients. Attorneys and legal assistants will guide the research volunteer during a project, providing necessary materials and program access to complete any work.

Research volunteers may have a flexible schedule after meeting with the legal team, with an option of conducting research from home if it does not involve confidential client information.

Time Commitment: As a research volunteer, we request volunteer support at least once a week over the span of 3 months. Typically, this opportunity will total 1.5 to 3 hours a week.

Location: Work will be completed at Opening Doors Sacramento office, located at 1111 Howe Avenue, Suite 125, Sacramento, California, 95825. The option to work remotely from home is also available.

### **Requirements:**

- Strong computer skills with a passion for research and writing on current legal and non-legal topics
- Willingness to adhere to ODI's volunteer and workplace policies, including client confidentiality